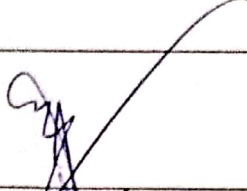
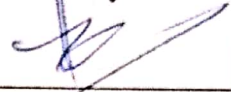
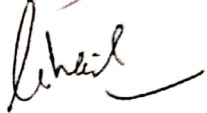
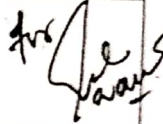



**ATTENDANCE SHEET OF GRIEVANCES REDRESSAL MEETING FOR ANNUAL
TENDER OF SECURITY & SERVICES FOR THE FINANCIAL YEAR OF 2021-22
HELD ON 24-11-2021 AT 10:00 AM O/O AMS (ADMIN)/ P&D**

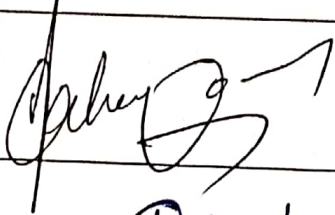

MEMBERS

S#	Members Name	Signature
1	Dr. Javeria Abdullah Malik AMS –Admin & P&D Chairman	
2	Mr. Hamid Sharif Khan Asstt Prof. of Cardiology (Member)	
3	Mr. Sohaib Hassan Account Officer (Member)	
5	Chairman Technical Advisory Committee (Member)	
6	Mr. Hanzala Farooq (Admin & Security Officer) (End User)	

ATTENDANCE SHEET OF GRIEVANCES REDRESSAL MEETING FOR ANNUAL
TENDER OF SECURITY & SERVICES FOR THE FINANCIAL YEAR OF 2021-22
HELD ON 24-11-2021 AT 10:00 AM O/O AMS (ADMIN)/ P&D

MEMBERS

FIRMS

S#	Members Name	Firm Name	Signature	Mobile #
1.	Raja Faheen	AJ Security		0332-666668
2.	Qadeer Ahmad	Kashmiri Sec		0334-4016029,
3.				
4.				



MINUTES OF MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE



No: RIC/Admin/ 4422/21

Dated: 25/11/2021

A grievance meeting regarding annual tender of Security Services for the financial year 2021-22 was held on 24-11-2021 at 10:00 am in the office of the Additional Medical Superintendent (Admin / P&D) which comprised all members of Grievance Redressal Committee. Attendance sheet is attached herewith. Grievances of following firms were presented before the committee.

1. *M/s A.J Security Services Pvt Ltd.*
2. *M/s Kashmir Security Services Pvt Ltd.*

1. M/s A.J Security Services Pvt Ltd.

The appeal of M/s A.J Security Services Pvt Ltd was discussed with the members of the Technical Advisory Committee. The chairman grievance committee was informed by the member of TAC that the said firm was non-responsive due to poor performance (Non-payment of salaries to security guards in time as per clause No. 10 of terms & condition mentioned in financial Proposal that "Salary must be given before 5th of each month").

DECISION:

The members of grievance committee heard their concern and take decision unanimously that the firm must submit an undertaking on stamp paper regarding payment / disbursement of salaries to security guards on or before 5th of each month.

M/S A.J Security Services Pvt Ltd provided required undertaking on stamp paper, grievance committee accepted the undertaking and after detail discussion of members the committee has unanimously decided that if in future M/S A.J Security Services Pvt Ltd did not disburse the salaries to security guards well in time, their contract shall be canceled and legal action will be taken against firm.

2. M/s Kashmir Security Services Pvt Ltd.

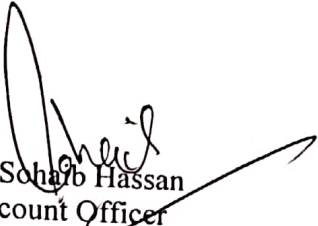
The appeal of M/s Kashmir Security Services Pvt Ltd was discussed with the members of the Technical Advisory Committee and the record of Technical Advisory Committee was reviewed. It was found that M/s Kashmir Security Services Pvt Ltd was non-responsive due to not full filling the following criteria.


1. Less than 5 years experience
2. Valid ISO Certificate
3. Expired operating license from Government of Punjab Home Department.


DECISION:

The appeal of M/S Kashmir Security Services Pvt Ltd was discussed with the members of the Technical Advisory Committee and additional documents were reviewed. Technical Advisory Committee found that ISO Certificate and valid operating license from Government of Punjab Home Department were still not provided by the M/S Kashmir Security Services Pvt Ltd. Therefore the decision of Technical Committee remains intact.

Meeting was ended with the vote of thanks


Mr. Sohail Hassan
Account Officer
RIC Rawalpindi
(Member)


Dr. Javeria Abdulah Malik
AMS (Admin/ P&D)
RIC Rawalpindi
(Chairman)


Dr. Hamid Sharif Khan
Asst. Professor of Cardiology
RIC Rawalpindi
(Member)